insport Officer

*Disability Sport Wales seeks a dynamic, experienced and innovative **insport Officer** to join our team, to influence and support inclusive Welsh Governing Bodies (WGB) of Sport, and support the effective delivery of the insport programmes.*

Salary: £26,000 pa (1 year, full time with the possibility of extension)

Closing Date: Friday 11th December 2020, at 5pm

Location: DSW are a National Organisation and our presence across Wales is important to us. The location of this post is flexible, Cardiff, Deeside or home-based with travel within Wales where required (and when safe).

Head Office is housed within the Sport Wales National Centre, Sophia Gardens in the heart of Cardiff, and when it is safe to do so, there will be travel required.

The Company:
The Federation of Disability Sport Wales (or Disability Sport Wales (DSW)) are the lead organisation in Wales for disability sport and sport for disabled people. We are a company limited by guarantee and a registered charity.

We share the vision for sport in Wales (an active nation where everyone can have lifelong enjoyment of sport) and our mission is to

influence, include, inspire, insport

We are a small team of incredibly committed, passionate individuals whose shared purpose is to advocate for an inclusive approach within the sector. We have recently developed a new strategy which sets an exciting and ambitious vision for the future. The insport programme is central to this vision as we aim to support an inclusive sector through the following strategic priorities:

1. Establish effective partnerships for an inclusive sector culture
2. Empower an inclusive workforce
3. Enable robust inclusive pathways
4. Grow as a sector-leading, healthy and accountable organisation

The Role:
The purpose of this role is to:

1) **Act as a Case Officer** with specific organisations in Wales achieve the 4 insport NGB levels.
2) **Support Case Officer** colleagues working with NGBs and Third Sector Organisations
3) Supporting the **effective delivery and administration** of all insport programmes

Why should you apply for the job?

- Be part of a supportive, dynamic and proactive team
- Person-focused policies and procedures
- Great annual leave allocation and pension
- Work for an equitable and diverse employer, with strong professional ethics and values

For further information please either: email office@disabilitysportwales.com
or call/text **Tom Rogers**, 07458031779